



Tender Score Sheet – Name of Company Tendering .....

Scoring Guidance	1	2	3	4	5
	<b>Very poor</b> submission not relevant	<b>Poor</b> submission partially relevant but poor	<b>Average</b> submission partially relevant and acceptable	<b>Good</b> submission completely relevant and good	<b>Excellent</b> submission completely relevant and exceptional
<b>Price</b>					
<b>Overall submission</b>					
<b>Service</b>					
<b>Inter – trading</b>					
<b>On-going costs / service and maintenance</b>					
<b>Score</b>					
<b>Awarded to</b>					
<b>Notes / comments</b>					